

## **Privacy Policy (KA Tutoring)**

**Last updated: 5/2/2026**

KA Tutoring (“we”, “our”, “us”) provides academic tutoring services. This Privacy Policy explains how we collect, use and protect your personal information.

### **1. Information we collect**

We may collect:

- Name and contact details
- Academic level, subjects and goals
- Availability and scheduling information
- Messages submitted through our booking form
- Payment confirmations (no card details are stored)

### **2. How we use your information**

We use your information to:

- Provide tutoring services
- Match you with a suitable tutor
- Respond to enquiries
- Manage bookings and scheduling
- Improve our services

### **3. Sharing your information**

We do **not** sell or share your data with third parties. Information is only shared internally between tutors when necessary for teaching.

### **4. Data storage**

Your information is stored securely and only for as long as needed to provide services.

### **5. Your rights**

You may request:

- Access to your data
- Correction or deletion
- Withdrawal of consent

Contact us at **[katutoring@gmail.com](mailto:katutoring@gmail.com)**.

### **6. Contact**

If you have questions about this policy, email us at **[katutoring@gmail.com](mailto:katutoring@gmail.com)**.